Project Management by Using Primavera 6 (18.8)

Who can do?

- Fresh University Graduates and like to pursue a career in Project Management

- Already working professional who are looking a better Project Management Skills.

- Managers who are looking to pursue their career in project management domain.

- People who would like to do the international certification of Primavera.

100,000+ Students have been Trained

since 1997

Program is offered by

3D EDUCATORS - INT

22 Years of Excellence in Training & Development

Invest in People the only Asset that Appreciates

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained

since 1997

Table of Content

Detail

Inauguration

Structure

Topics & Time Allocation

About the Program Designer & Instructor

Syllabus

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained

since 1997

Program Details

Inauguration

The Training Program will be inaugurated by a senior member of 3D EDUCATORS

Program Structure

No of classes per week	**01 Class**
Duration of each class	**2- Hour**
Total Duration	**24 Hours**

Other Learning Activities

Complete Project	**1**
Presentations by Trainees	**1**
Guided Hours	**16**
Non Guided Hours	**8**

PROGRAM TOPICS AND TIME ALLOCATION

The participants will cover the following syllabus:

- Portfolio Analysis Modules
- Methodology Management Module
- Project Management Module

In Affiliation with

3D EDUCATORS
Trainers & Consultants

IM RTC
International Management
Research & Technology Consortium

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained since 1997

About the Program Instructor

The "Primavera P6" Program has been designed and will be conducted by Senior most PMP CERTIFIED PROFESSIONALS who having the huge experience of Project Management. They have worked with various large commercial industries and for different departments. They also served foreign, International and Local organization too.

The Trainers who are conducting this program are have on the position of the following:

- ✓ Senior Country Head – Multinationals Companies
- ✓ Director Information Technology
- ✓ Corporate Trainers & Consultants

They trainers are foreign qualified and having the degrees of PhD, MS(Project Management), M.Sc. (Petroleum Technology) , M.Sc Applied Physics and Certification of MCSE, CCNA, CWNA and PMP Certification by PMI (USA)

As Consultant & Senior Trainers, the team of trainers from banking side we at 3D Educators – Trainers & Consultants would not compromise on the faculty quality, where the trainers who are also provide training for different service local and multinational industries or companies.

Primavera P6 (18.8) Training Program

Program Syllabus

100,000+ Students have been Trained since 1997

PORTFOLIO ANALYSIS

- **Part 1: Overview**

  - Introducing Portfolio Analysis
  - Quick Tour
  - Setting User Preferences

- **Part 2: Analyzing Project Data**

  - Resource Analysis
  - Comparing Portfolios
  - Performing What-If Analysis

- **Part 3: Customizing Layouts and Reports**

  - Printing Layouts and Reports

METHODOLOGY MANAGEMENT

- **Part 1: Overview and Configuration**

  - Defining Administrative Preferences and Categories
  - Setting User Preferences

- **Part 2: Structuring Methodologies**

  - Creating and Linking Methodologies

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained

since 1997

- Establishing a Work Breakdown Structure
- Setting Up the Organizational Breakdown Structure
- Defining Resource and Roles
- Working with Custom User Fields

- ## Part 3 : Implementing Methodologies

  - Working with activities
  - Working with Methodology Expenses
  - Managing Risks
  - Creating and Maintaining a Document Library

- ## Part 4: Customizing Methodologies

  - Working with Layouts
  - Customizing Layout
  - Customizing Reports
  - Printing Layouts and Reports

- ## Understanding P6 Data

  - Describing the Organizational Breakdown Structure
  - Describing the Enterprise Project Structure

- ## Creating a Project

  - Viewing the EPS Page
  - Modifying Project Information

Primavera P6 (18.8) Training Program

- **Creating a Work Breakdown Structure**

  - Creating Multiple Levels

- **Adding Activities**

  - Describing Activity Types
  - Viewing Activity Information
  - Editing Activity Details
  - Assigning Steps
  - Assigning Codes

- **Using Activity Views**

  - Customizing a View
  - Filtering Data
  - Grouping and Sorting Data

- **Creating Relationships**

  - Viewing Relationship Types
  - Creating Relationships in the Gantt Chart
  -

- **Scheduling a Project**

  - Defining Key Terms
  - Defining Total Float
  - Describing Loops and Open Ends
  - Calculating a Schedule

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained since 1997

- **Assigning Constraints**

  - Applying a Must Finish By Date
  - Constraining an Activity

- **Optimizing the Project Schedule**

  - Analyzing Schedule Dates
  - Shortening a Project Schedule

- **Viewing the Project Workspace**

  - Adding and Removing Portlets
  - Customizing the Project Workspace

- **Assigning Roles and Resources**

  - Assigning a Role
  - Requesting Resources
  - Assigning Resources
  - Checking Resource Availability

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained

since 1997

- **Calendars**

  - Defining Work Types
  - Editing a Project Calendar
  - Assigning a Calendar to an Activity

- **Base-lining the Project Plan**

  - Selecting a Baseline
  - Adding a Baseline

- **Executing the Project Plan**

  - Describing Methods of Applying Progress
  - Using Progress Spotlight
  - Defining the Data Date
  - Applying Progress to Activities

- **Analyzing the Updated Project**

  - Comparing Dates
  - Viewing Schedule Performance
  - Addressing Variances

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained

since 1997

- **Viewing Dashboards**

    - Customizing Dashboards
    - Adding and Removing Dashboards
    - Viewing Portfolio Data

- **Managing Issues**

    - Creating a Issues
    - Viewing Issues

- **Managing Risk**

    - Creating Project Risks
    - Developing a Risk Response Plan

Primavera P6 (18.8) Training Program

Terms & Conditions

WITHDRAWAL FROM THE DIPLOMA/CERTIFICATION

Students are not allowed to withdraw from the Diploma. If a student cannot continue the Diploma his/her fee will be forfeited.

CONDUCT AND DISCIPLINE

A disciplinary action, leading to rustication, will be taken against students whose conduct is found objectionable at any time during the course of study. Reference will be made to 3D Educators code of conduct.

EVALUATION AND GRADING

The performance of students is evaluated through continuous observation of a student's performance in the Diploma – class participation, submission of assignments, quizzes and exercises.

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained

since 1997

The student will be examined through three hourly exams conducted at the midterm and a final exam at the end of the program. Total marks for passing the Diploma will be 60 out of a total of 100.

Students who do not meet the attendance or any other eligibility criteria will not be allowed to appear in the final examination.

The following grading plan will be applicable for the Diploma:

Grade	Marks
A	87 - 100
B+	81 -86
B	72 - 80
C+	66 - 71
C	60 - 65
F	below 60

Primavera P6 (18.8) Training Program

Students who are unable to appear for the final exam are required to submit a written application stating the reason for not appearing for the exam. 3D Educators reserves the right to approve or deny such applications. If approved, the student will be allowed to sit for the exam within one month. Failure to do so, the student will be resubmit the examination fee and sit the future schedule exam. Without passing of the exams no certification will be awarded.

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained since 1997

ONLINE LIVE CLASSES FACILITY AVAILABLE

- Instructor Led Training
- Real Time Presentations
- Interactive Classes
- Complete Notes and Other Stuff shall be provided through our Secure Student Login Member's Area
- For Online Live Classes, you may please download the Admission Form through our website http://www.3deducators.com. Fill it properly and attached the required document along with Picture and send back to info@3deducators.com with scanned fee submitted voucher in the bank.
- For Pakistan you may submit the fee at any MCB Branch with the title of "3D EDUCATORS-TRAINERS & CONSULTANTS".
- If you are outside Pakistan then you may transfer via Bank to Bank or any western union, Fast Track, Money Gram or else International Transfer Body.
- After Admission, if you don't have GMAIL Account then you are requested to kindly make one GMAIL Account and shared it info@3deducators.com. Then further correspondence shall be made by our institute official.
- Extra Bandwidth Charges shall be incurred.

DISTANCE NOT MATTER

You can join in the live classes Sessions of 3D EDUCATORS – TRAINERS & CONSULTANTS from anywhere of the world.

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained since 1997

PRECAUTIONARY MEASURES

- During Classes, you are requested to make sure that you are in isolated room, where no noise should be there except your voice.

- Kindly Switch Off your Cell Phone during the class, because it will disturb the quorum of class.

- If you have taken the admission in the course online lonely, then ethically it is recommended and suggested that you alone in the class.

- Recording of Lectures are not allowed at your end.

This world is emerging and growing in the 21st Century very rapidly because of latest and remarkable technologies and its advancement. Due to advancement of technology, we 3D EDUCATORS offer Live Interactive class sessions

3D EDUCATORS believe on Information Technology and its systems. Now you can also avail this facility at your home.

CONTACT US

021-34141329, 0333-2402474
021-34857148

info@3deducators.com

http://www.3deducators.com

Get the Admission Form

Download Form

**MANAGEMENT
3D EDUCATORS
TRAINERS & CONSULTANTS**

Primavera P6 (18.8) Training Program

100,000+ Students have been Trained since 1997

3D EDUCATORS
Trainers & Consultants

CERTIFICATE
Invest In People the Only Asset that Appreciates...

The Certificate Witnesseth that

Dr. Muhammad Allama Iqbal

Has Successfully Completed the 32-Hours Training of the

"PRIMAVERA 6.1"

Conducted By

3D EDUCATORS - TRAINERS & CONSULTANTS

From 22 Nov 2009 To 22 Jan 2010

CERTIFICATE ID: 3DCIA1010/5/2003093

Principal of Institute

GLOBALLY RECOGNIZED

Global Partner - International Management Research & Technology Consortium - IMRTC USA
Global Partner - PECB CANADA, Partner Institute of SDC - Government of Pakistan